Instructions for instructor to submit an assignment in Turnitin for a student

946 Laurie Sherrod September 24, 2019 [Canvas](), [Turnitin]()

If a student cannot submit his paper to Turnitin, the instructor can do it for him. Here are the instructions:

1. Go to the Turnitin website http://www.turnitin.com/ and log in. All Clemson instructors have a Turnitin account. Once at the site you will need to login using your Clemson email address and Turnitin password. If you do not remember the password, you can select **Forgot your password** and an email will be sent to you that allows you to reset your password.

2. Click on the **View** link to the right of the paper assignment to open the assignment inbox and then click on the **Submit Paper** button.

3. On the paper submission page, enter the paper's title and select the author's name from the author pulldown menu for enrolled students.

 The paper must be in one of these formats:

- Microsoft Word (.doc/.docx)
- PowerPoint (.ppt)
- WordPerfect
- PostScript
- PDF
- HTML
- RTF
- OpenOffice (ODT)
- Hangul (HWP)
- Google Docs (submitted via the Google Drive submission option)
- Plain text files

4. You will have a choice to upload the file from: the computer, Dropbox, or Google Drive. Click on one of the submission buttons listed and select the file for submission.

5. When you are finished, click the **Upload** button to upload the paper.

If you have more questions about this, email ITHELP@clemson.edu or call 864-656-3494.

Online URL: https://hdkb.clemson.edu/phpkb/article.php?id=946