

How do I receive my.Clemson alerts via Alexa?

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SUMMARY

This article describes how to enable my.Clemson alerts using the Alexa skill and manage your subscriptions. Before starting, ensure that you have [enabled the skill](#) and [linked your account](#). Before any notifications can be sent, you must **grant notification permissions** to the Clemson Alexa Skill. After you have granted permissions, **you must subscribe to at least one channel** to receive any alerts. Once you receive an alert, you can **dismiss the alert light** and **listen to the alert message**. These processes are described in more detail in their respective sections below.

HOW TO GRANT NOTIFICATION PERMISSIONS Instructions for Mobile Devices

Open the **Alexa app** on your mobile device. Open the **Menu** using the button in the bottom-right corner. Choose **Skills & Games** from the menu that appears. Tap **Your Skills** in the top-right corner. Choose **Clemson University** from the list. You may have to scroll down to find it. Tap the **Settings** button on the right side. Tap the Alexa Notifications checkbox. Tap **Manage Account Permissions** towards the bottom of the screen. Check the box to the right of **Alexa Notifications**. Tap the **Save Permissions** button at the bottom of the screen. **Close the Alexa app**. Success! Permission has been granted to send the notifications. See below for how to subscribe to an alert channel. **Instructions for Desktop** Navigate to the **settings page of the Clemson University skill**: [https://alexa.amazon.com/spa/index.html#skills/dp/B07NGJ4HFP/settings](#)

If prompted to log in with your Amazon account: **Log in** using your Amazon account credentials. Return to the **settings page of the Clemson University skill** by clicking the link again. Tap the **Manage Permissions** button. Turn **ON** the switch for **Alexa Notifications** on the right side. Press **Save Permissions**. **Close the browser**. Success! Permission has been granted to send the notifications. See below for how to subscribe to an alert channel.

SUBSCRIBE TO AN ALERT CHANNEL Alert channels exist within **categories**. Use the following to figure out what categories and channels are available: *Alexa, ask Clemson University what alert categories are there? Alexa, ask Clemson University what alert channels are in [category]*. To manage your subscriptions, use the following commands: *Alexa, tell Clemson University to subscribe to [category] [channel]*. *Alexa, tell Clemson University to unsubscribe from [category] [channel]*. **DISMISS THE ALERT LIGHT** When you receive an alert from my.Clemson, your Alexa device will make a chime and display a yellow light. To dismiss the notification indicator light, **ask Alexa** to read your notifications like this: *Alexa, read my notifications*. Alexa will turn the light off and tell you which app sent the notification. If the notification was from **Clemson University**, follow the instructions below to hear the full alert message. **LISTEN TO THE ALERT** To hear the full alert message, **ask Alexa** to read it aloud like this: *Alexa, ask Clemson University to read my alerts*. If you have more questions, email ITHELP@clemson.edu or call 864-656-3494.

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