

Canvas: How to create a Page

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INSTRUCTIONS TO CREATE A PAGE IN CANVAS

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Creating a Page

Pages can be used to communicate learning content and information, share resources, or display media that is not necessarily associated with an assignment.

1. In **Course Navigation**, click the **Pages** link.
2. Click the **+Page** button.
3. Type a name for your page.
4. Use the **Rich Content Editor** to create content for your page.
5. Bonus: You can add links to course content, files, or images by using the **Insert Content into the Page** section on the right side of the screen.
6. Click the **Save & Publish** button to make available for students or the **Save** button to save as a draft.

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Editing a Page

1. In **Course Navigation**, click the **Pages** link.
2. Locate the page you want to edit and click the title.
3. Click the **Edit** button.
4. Make changes to the page and click the **Save & Publish** button to make available for students or the **Save** button to save as a draft.

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Setting a Front Page

You can customize a page and set it as your **Front Page** for it to be the first view your students see when they enter the course.

1. In **Course Navigation**, click the **Pages** link.
2. Locate the page you want to set as your Front Page. The page must be published.
3. Click the **Options** icon and select the **Use as Front Page** link.

Â If you have more questions, email ITHELP@clemsn.edu or call 864-656-3494.

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