

## HOW TO: Connect to Office 365 on Linux

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This document explains how to connect to the Office 365 service.

**Important:** Use of Linux/Evolution is not supported and therefore the Help Desk will not be able to provide any type of troubleshooting. Use these instructions as a general overview for connecting your Office 365 account. To configure the Evolution client to access the **Office 365 environment**, follow the steps below. Note that these instructions use Evolution 3.6.2 and the evolution-ews plugin version 3.6. If you have not already done so, install the *evolution-ews* package using your favorite package manager. This document assumes evolution-ews version 3.6. Mileage may vary on other versions. Launch Evolution. Add a new account by going to **Edit | Preferences** and choose **Add** from the **Mail Accounts** menu. Click **Continue**. Enter your name as you'd like it to appear and "**username@clemson.edu**" or "**first.lastname@clemson.edu**" for **Email Address**, click **Continue**. The account information screen will find incorrect information. Click **Go Back**. On the resulting window, enter the following information for each field:

**Server Type:** Exchange Web Services

**Username:** *username@clemson.edu*

**Host URL:**

*https://outlook.office365.com/EWS/Exchange.asmx*

**Note:** for further server/account details, see **Settings**. Click **Fetch URL**. You will be prompted for your password.

Enter your Clemson password. Host URL and OAB URL should be successfully discovered. Click **Continue**. Click **Continue** to accept Receiving Options. Enter any name for the account, and click **Continue**. Click **Apply**. If prompted, enter your Clemson password once more. Setup is complete. Email and calendar data will take some time to sync.

**Exchange/Active Sync Configuration Parameters**

**Account Settings**

Email Address

*username@clemson.edu* Password

*Clemson* password User Name

*username@clemson.edu* Domain

*clemson.edu* Incoming Server

*office365.com* Security Type

**TLS or STARTTLS or TLS (STARTTLS)** Outgoing Server

*office365.com* **Service Account Settings** Email Address

*username.clemson.edu* Password

Service Account password User Name

*username@clemson.edu* Domain

*clemson.edu* Incoming Server

*office365.com* Security Type

**TLS or STARTTLS or TLS (STARTTLS)** Outgoing Server

*office365.com* **IMAP4/POP3/SMTP Configuration**

**Parameters** \*â€“If setting up your account to use IMAP4/POP3/SMTP, use the following settings (Note: POP3 is not recommended):

Server Name	Port	Encryption Method

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