

## Getting Started with Jabber on a Computer

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**JABBER ON A COMPUTER ^ GET JABBER PROFILE** Before installing Jabber, send an email to [ITHELP@clems](mailto:ITHELP@clems)

profile. Include this information: Name Username Your 10 digit phone number Device(s) you will use such as laptop,

Once your Jabber^ profile is set up, you can see it by going to **phone.clemson.edu** and clicking on **Edit Phone Set**

**Phones** and you will see your new phone profiles. ^ **INSTALL^ JABBER** Download the installer and install. **WIND**

<https://www.rscdd.edu/Departments/Information-Technology-Services/Documents/End%20User%20Training/CiscoJ>

**INSTALLER:**

<https://www.rscdd.edu/Departments/Information-Technology-Services/Documents/End%20User%20Training/CiscoJ>

**IPHONE OR ANDROID:** Go to apps store and install Jabber app ^ **JABBER ON COMPUTER**

The first time you open Jabber on your computer, you will see this screen. Enter your Clemson [username@clems](mailto:username@clems)

^ If prompted, click **Accept** or **Continue** and complete the initial start up. You

location detected^ and you will need to^ select **Add to my locations**.

about a new location. Click on the **+ Create new location name**

Fill in the boxes and click **Create**.

If you get a box that says "Share this location if you want others to be able to view your location details",^ click on it

completing the setup, you may need to **restart** your computer and start the app again before it will connect. When you

a screen similar to this. If you click on the circle with your initials to see your profile and settings. ^

To switch devices or forward calls, click o

bottom of the screen. ^

To make a phone call, click on the **phone icon** on the left side of the screen. Now you can **search for a number**, or

a number. ^

call icon. ^ If you selected the keypad, you can type in a phone number a

^ If you have issues with Jabber, one option that often helps is to r

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Online URL: <https://hdkb.clemson.edu/phpkb/article.php?id=2808>

[phone with Jabber, click here. For more information on setting up an iPhone with Jabber, click here. For more inform](#)

[here.](#) ^ If you still have questions, email [ITHELP@clems](mailto:ITHELP@clems)^ or call 864-656-3494.

