

Digital Signature Guide

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Clemson requires a digital signature on many of its forms. The purpose of this requirement is to speed up the signing process while reducing the use of paper. Whereas in the past customers would be asked to print out a form, sign it, scan it, then e-mail back to our organization (in which the process is repeated again and again until all necessary signatures are collected), now they are instructed to sign a PDF version of a form electronically using a digital signature. This article will guide you through the process of setting up your own self-signed digital ID which you will then use to place your digital signature. [Here is an article on creating Adobe signatures.](#) [Here is an article on creating and Acrobat article and sending for signature.](#) HERE IS

A VIDEO ON HOW TO CREATE A DIGITAL ID FOR DIGITAL SIGNATURES:

If you have more questions, email ITHELP@clermson.edu or call 864-656-3494.

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