

# Using Substr and expressions to find partial matches in PeopleSoft Financial Query

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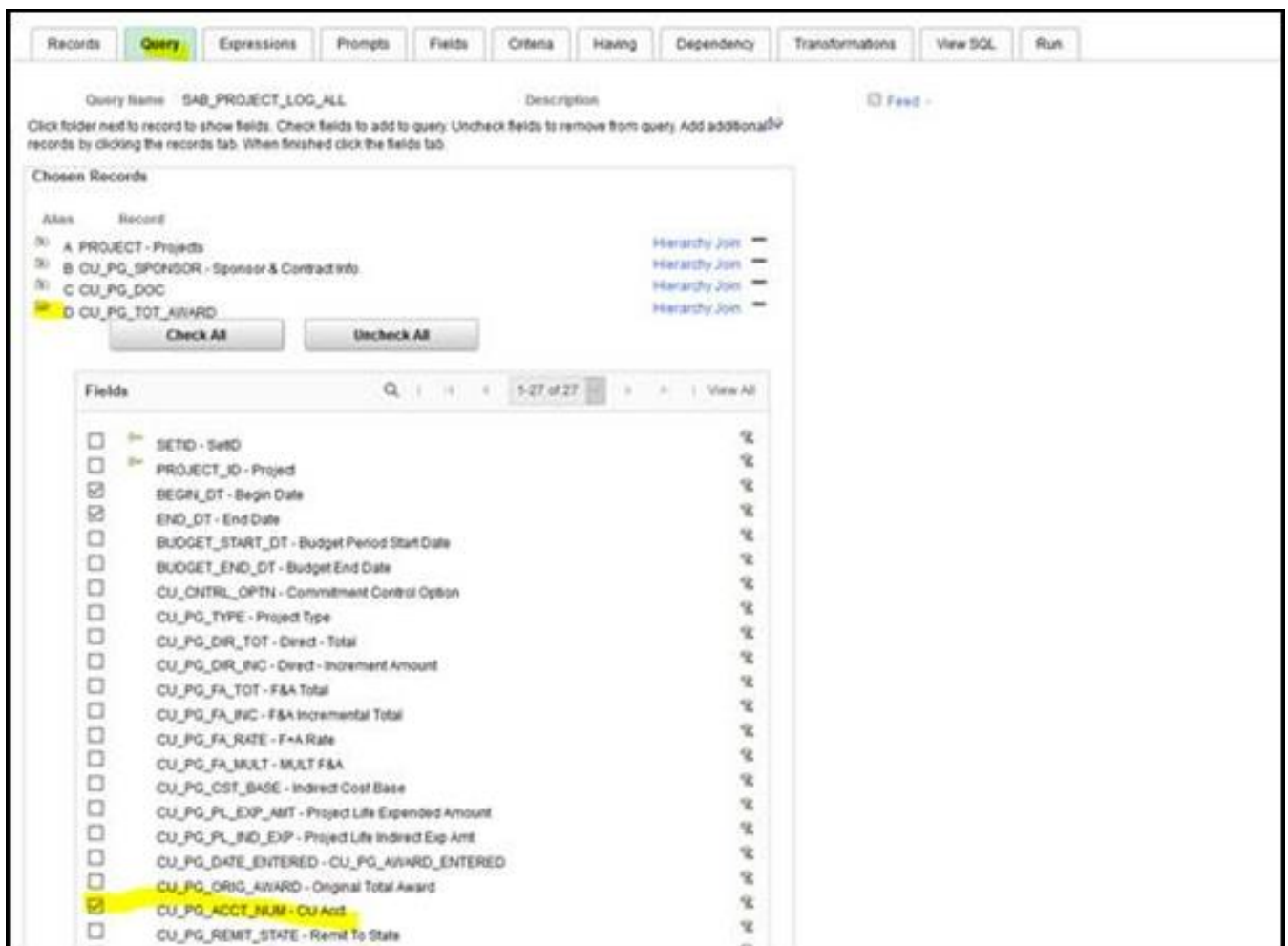
How to use partial matches in PeopleSoft Financials Query for use as a field or criteria.

Solution:

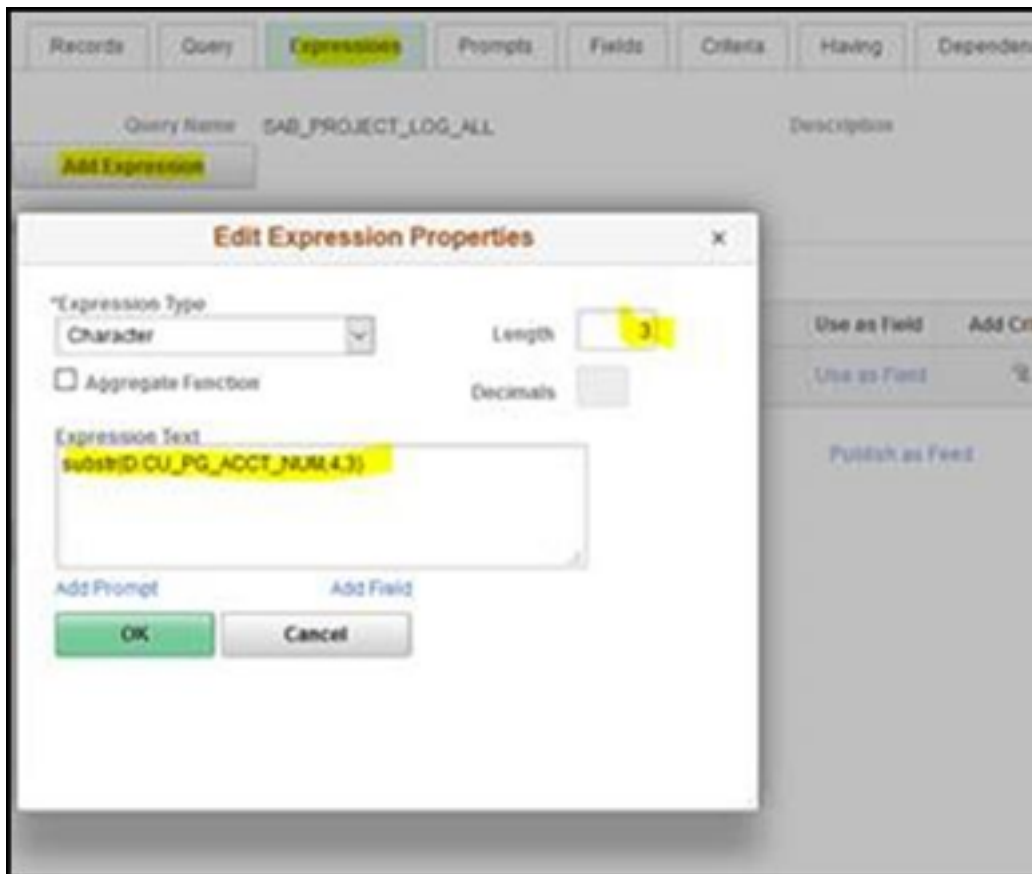
Example public query SAB\_PROJECT\_LOG\_ALL

## Query

On the **Query** tab, expand the record for **CU\_PG\_TOT\_AWARD** and select the field **CU\_PG\_ACCT\_NUM**.



Choose **Expression** tab, Click **Add New Expression**. Choose **Character**, length 3, in Expression text paste in **substr(D.CU\_PG\_ACCT\_NUM,4,3)**



Click **OK**, then click **Use as Field**:



To change the column heading name, Click on the **Fields** Tab, then go to the bottom of the list of fields and choose **Edit**. Choose **Text** and then type a new header (make sure to leave Unique Field Name as is).

**Edit Field Properties**

Field Name: substr(D\_CU\_PG\_AOCT\_NUMA,3)

**Heading**

☐ No Heading ☐ RFT Short  
☒ Text ☐ RFT Long

Heading Text:  
PROGRAM\_FROM\_AOCT\_STRNG

\*Unique Field Name:  
EXPR19\_19

**Aggregate**

☒ None  
☐ Sum  
☐ Count  
☐ Min  
☐ Max  
☐ Average  
☐ Count Distinct

OK Cancel

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